

Patterson Mill HS Athletic Boosters
General Meeting
16 November 2009
Patterson Mill MHS Media Center

1. The meeting was called to order at 7:05 PM by President, Rob Keesling. Rob shared a recommendation of the Board and made a motion to shift \$2,000 to unrestricted funds and earmark for equipment/uniform replacement. If needed, it could be "unrestricted" at a later time. The motion was seconded and passed.

2. The minutes from the general meeting held on 19 October, 2009 were approved, with minor corrections.

3. Financial Report (See *Attachment 1* on pages 4-6.)

4. Athletic Director Updates:

Jason Bellamy reported that there were 5 girls and 7 boys from the cross country team that competed in the state meet competition. Girls' volleyball team will compete in a state semi-final game on Thursday, November 19 and if they win, will compete at the state final game on Saturday, November 21 in College Park, MD.

Winter sports are all underway. The parents' meeting for fall sports is scheduled for Monday, November 23 at 7PM in the auditorium. The general meeting will be followed by specific sport meetings. PMHS will host the following winter events, where we will have opportunities to offer concession sales. January 30, 2010 will be the winter cheerleading competition at PMHS. February 9-10, 2010 will be the county swim meet, hosted by PMHS at Magnolia MS.

5. Committee Updates

A. Community Relations: No report

B. Merchandise: Lorrie Nutile reported that Kim and Brenda have a table set up for sales during American Education week and sales today were brisk.

C. Concessions: A note from Sue Parks reported on the final figures from fall sports concessions. Net income from regular season games was approximately \$5,700. Net income from special events (cheerleading and cross country) was approximately \$1,467. Net income from regional games was approximately \$362. Total figures for the entire fall sports season are as follows: Gross income was \$16,269.89 minus expenses of \$8,741.93, yielding a net income of \$7,527.96. She also reported the approximate, average profits by sporting events.

Boys' Soccer = \$240

JV Football = \$412

Girls' Soccer = \$208

Varsity Football = \$820

Field Hockey = \$43

Boys' Volleyball = \$63

Girls' Volleyball = \$56

- D. Membership: Ross Chenoweth reported that there are now 135 members. Membership applications will be distributed to the athletes for winter teams, after final cuts have been made.
- E. Fundraising: Rob gave some details on a possible fundraising effort for next year. He has information from Aramark, concession business at M&T Bank Stadium, who is offering the boosters the opportunity to staff a concession stand during the 2009-2010 Ravens season. Because it would be a serious commitment, there is an opportunity to try it during one of the Ravens' games in December 2009. It was decided to consider this offer and see what the interest is for the trial commitment for a December 2009 game. If anyone desires to review the information and contract, please contact Rob.

6. Scholarship Committee: Rob reported for Annie Brock that some information relating to the scholarship applications has been posted on the website as well as in the Guidance Office. Applicants are reminded that they, or their family, must be members by December 1, 2009 for consideration. Additional information that is requested at the time of application will be student's GPA, employment, school and community services, other activities, honors and awards, and sports. The applications will be submitted to Guidance no later than April 9, 2010 with decisions to be made by late April, 2010.

7. Fan Bus Guidelines: In light of the success of several PMHS varsity teams, the boosters wanted to develop some guidelines for funding fan buses to future games. In the case of this week's girls' volleyball competition, a suggestion was made to poll the student body to determine how many students would be interested in going to the state final game on Saturday, if the semi-final game was won on Thursday.

After a discussion, it was decided that in the future, buses would be offered for state semi-final and final level competitions only. Each occurrence will be considered on a case-by-case basis with the following issues considered: 1) Is there sufficient interest, judged by permission slips received? There would need to be a minimum of 25 permitted students. 2) Is there sufficient time to order the bus? 3) Are there teacher or parent chaperones to accompany the student fans on the bus? 4) Are there funds available in the treasury? 5) Other logistical considerations, such as time the bus would need to leave and return to school. A motion was made to allow the board the final decision to approve the funding of a fan bus as described above. The motion was seconded and approved.

8. Bull Roast: Rob shared a list of actions generated in early preparation for this event. (See *Attachment 2* on page 7.) He also mentioned that since the plans developed last year worked so well, there seems to be little need, at this time, for separate meetings regarding the bull roast. Any discussion and decisions regarding the event can take place during the general membership meetings. The attendees seemed in agreement. Rob mentioned that we will again ask

each sport team to donate a themed basket for auctions. Jason will pass the request to coaches.

9. Open Discussion: Jason motioned that the boosters fund the purchase of a banner for the regional championship won by the girls' volleyball team, similar to those funded for the field hockey and girls' lacrosse teams. The approximate cost is \$390. The motion was seconded and approved. Jason made a similar motion to fund a plaque to recognizing varsity athletes from individual teams who compete at a state level, such as golf, tennis, etc. The approximate cost is \$145 and can hold up to 30 name plates. The motion was seconded and approved.

Lorrie mentioned that car decals for spring sports will be available soon, for those who wish to get them for Christmas gifts.

The next meeting of the Executive Board is scheduled for Tuesday, December 8, 2009 at 7PM in the media center. The next General Membership meeting is scheduled for Monday, December 21, 2009 at 7PM in the media center.

Respectfully submitted,
Barbara Kasecamp, Secretary

Attachment 1

Patterson Mill Athletic Boosters
Balance Sheet

Tuesday November 10, 2009

		As of 11/10/09
Assets		
Cash		
	Unrestricted	\$ 9,028.36
Other Assets		
	Concessions Change Fund	200.00
	Restricted Cash - Uniforms	8,000.00
	Restricted Cash - Scholarships	1,000.00
	Restricted Cash - Scoreboard	2,000.00
Total Assets		<u><u>20,228.36</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
		<u>0.00</u>
Long Term Liabilities		
	Deferred Advertising Revenue - S	15,500.00
Total Liabilities		<u>15,500.00</u>
Equity		
	Opening Balances-General	(6,019.45)
	Net Income	10,747.81
Total Equity		<u>4,728.36</u>
Total Liabilities & Equity		<u><u>\$ 20,228.36</u></u>

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Patterson Mill Athletic Boosters

Profit and Loss

Tuesday November 10, 2009

	Since last report 10/14/09-11/10/09	Year to date 7/1/09-11/10/09	Budget 2009-2010
Community Relations			
Sponsorships	0.00	5,775.00	4,875.00
Program Book Sales	231.00	793.00	1,000.00
Program Book Good Luck Ads	0.00	575.00	800.00
Program Book Printing	(150.00)	(1,678.50)	(3,400.00)
Community Relations Other	0.00	(1,021.25)	(2,500.00)
Website Maintenance	0.00	0.00	(165.00)
Net Community Relations	81.00	4,443.25	610.00
Concessions			
Concessions - Fall sales	6,020.65	13,687.84	
Concessions - Fall supplies	(2,986.86)	(7,502.29)	
Net Concessions	3,033.79	6,185.55	9,000.00
Merchandising			
Merchandise Sales	832.00	8,740.50	
Merchandise Cost of Goods Sold	(384.00)	(6,366.40)	
Net Merchandising	448.00	2,374.10	3,000.00
Membership			
Membership - Annual Dues	160.00	5,865.00	8,415.00
Membership Incentives Cost	0.00	(2,554.80)	(1,415.00)
Membership-Other	0.00	0.00	
Net Membership	160.00	3,310.20	7,000.00
Fundraising			
Bull Roast tickets sold		0.00	
Donations in lieu of tickets		0.00	
Money Wheel		0.00	
Silent Auction		0.00	
Liquor Wheel		0.00	
SWA Raffle		0.00	
Number Pull		0.00	
Bull Roast Facility Rental		(1,500.00)	
Bull Roast Advertising		0.00	
Prizes		0.00	
Decorations		0.00	
DJ		0.00	
Net Fundraising		(1,500.00)	12,000.00
Administrative			
Insurance, General	0.00	(500.00)	
Office Supplies, General	0.00	(82.44)	
Interest Income	0.00	33.50	
Net Administrative	0.00	(548.94)	(600.00)
Program Support			
Scholarships	0.00	0.00	(1,000.00)
Team Support	(139.99)	(920.35)	(2,500.00)
Team Purchases	(1,000.00)	(2,596.00)	(15,000.00)
Net Program Support	(1,139.99)	(3,516.35)	(18,500.00)
Net Income (Loss)	2,582.80	10,747.81	12,510.00

Continued on next page.

Patterson Mill Athletic Boosters
Cash Flow Projection

Tuesday November 10, 2009

Unrestricted Cash on Hand 9,028.36

less: current liabilities 0.00

less additional approved expenses:

concessions equipment 500.00

swim team caps 275.00

Balance 8,253.36

Attachment 2

PMHS Athletic Boosters
Action Register

PATTERSON MILL ATHLETIC BOOSTERS
BULL ROAST 2010-March 27
ACTION REGISTER



1. Execute contract for Jarrettsville Gardens	8/13/2009	8/13/2009	Keesling/Campo	Contract signed and sent along with deposit check for \$1500 Agreed to set same as last year. \$45/ticket. \$400/table
2. Pricing	11/4/2009		Committee	
3. Advertising	11/4/2009		Campo	Christy to put together flyers for distribution. Banner for gym Keesling to solicit for team baskets. Campo to lead corporate effort Bowers agreed to provide table decorations again
4. Donations/Prizes	11/4/2009		Keesling/Campo	
5. Decorations	11/4/2009		Bowers	
6. Money Wheel	11/4/2009		Fuhrman	
7. Silent Auction	11/4/2009		Nuttie	
8. Adult Beverage Wheel	11/4/2009		Scheurman	
9. Number Pull	11/4/2009			
10. Licenses	11/7/2009			
11. Ticket Sales	11/4/2009		Hayes/Bellamy/ALL	Hayes will be point of contact outside. Bellamy point of contact inside. ALL SELL

Prepared by Rob Keesling

11/16/2009

Attendee Sign-in Sheet

General Membership
11-16-09

Barbara Kasecamp
Dicki Manning
Matt Roubid
Lisa Japa
Ros Cheneveth
Lorrie Nutile
Jason Bergman
DANIEL FURMAN
John Lewis