

Patterson Mill HS Athletic Boosters  
General Meeting  
14 January 2010  
Patterson Mill MHS Room D 122

1. The meeting was called to order at 7:05 PM by President, Rob Keesling.
2. The minutes from the general meeting held on 16 November, 2009 were approved.
3. Financial Report (See *Attachment 1* on pages 3-5.) In addition, Rob reported for Christi that signatures needed on the non-profit documents were obtained and sent back to the attorney's office. This was needed in order to correct our organizing documents that are on file with the state. Once the state acknowledges receipt of these, and gives us certified copies back, then Christi will submit paperwork to file for the non profit status.
4. Athletic Director Updates: Rob reported for Jason that we have a vendor who has made an in-kind donation of labor for treatment and maintenance of the stadium and hockey fields. PIE Landscaping has already performed 1 treatment on those fields in the fall 2009, prior to ground freeze.
5. Committee Updates
  - A. Community Relations: See Bull Roast report below.
  - B. Merchandise: Lorrie Nutile reported that sales during American Education week and prior to Christmas were very good.
  - C. Concessions: On behalf of Sue Parks Rob reported that the following upcoming athletic events will be held at PMHS for which PMAB will run indoor concessions in the Community Room.
    - a. Winter county cheerleading competition on Saturday, January 30, 2010. Volunteers are needed for 2 hour shifts from 8AM – 6PM. Contact Sue Parks if available.
    - b. County swim meet held at Magnolia MS on February 9-10, 2010. Parents of the PMHS swim team will be able to run concessions during that event.
  - D. Membership: Ross Chenoweth reported that there are now 158 members. He thanked the varsity wrestling coach for asking each of his athletes to return a signed application even if there was no one in their family interested in membership. Ross felt that as a result of this effort, we gained a few more members than expected from that team.
  - E. Fundraising: Rob reported that the board received 2 requests from coaches to cover the admission fees to attend their coaching development events.
    - a. Boys' lacrosse coach – 1 attendee
    - b. Baseball coach – 2 attendees

The board has recommended support of these requests. A motion was made, seconded, and approved. As a result of the associated discussion, the organization has taken a position to fund requests for coaching development only for those coaches who work at PMMHS. This avoids supporting development for a coach whose full time position is elsewhere. Also, Coach Mason reported that he will be meeting soon with vendors of football uniforms in order to be aware of and get the best prices for replacement uniforms. The football team is scheduled to obtain these prior to the next football season.

6. Scholarship Committee: Annie Brock reported that the applications will be duplicated and placed in the Guidance Office, from the Athletic Director, or from the PMAB website. Deadline for submission is April 9, 2010. (See *Attachment 2* on page 6 for scholarship information.) No member of the scholarship development committee will be permitted to judge or grade the application from a member of their family. Family members from any of our sponsors are ineligible to apply for this scholarship. A motion was made to move forward with the scholarship application and review process. Motion was seconded and approved. Rob thanked Annie and members of her committee for the wonderful work in developing this worthy scholarship.

7. Bull Roast: Rob reported that tickets have been printed. See Christi for more. Posters have been placed in the school and some businesses within the community advertising this event. Rob reviewed the action matrix for assignments needing coverage for the event. (See *Attachment 2* on page 7 of November meeting minutes to review these actions.)

9. Open Discussion: There being no items for open discussion the meeting was adjourned at 8:05PM

The next meeting of the Executive Board is scheduled for Tuesday, February 9 2010 at 7PM in the media center. The next General Membership meeting is scheduled for Monday, February 15, 2009 at 7PM in the media center.

Respectfully submitted,  
Barbara Kasecamp, Secretary

Attachment 1

**Patterson Mill Athletic Boosters**  
Balance Sheet

Tuesday January 12, 2010

		<b>As of 1/12/2010</b>
<b>Assets</b>		
<b>Cash</b>		
	Unrestricted	\$ 8,450.21
<b>Other Assets</b>		
	Concessions Change Fund	100.00
	Restricted Cash - Uniforms	10,000.00
	Restricted Cash - Scholarships	1,000.00
	Restricted Cash - Scoreboard	2,000.00
<b>Total Assets</b>		<u><u>21,550.21</u></u>
<b>Liabilities &amp; Equity</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
		<u>0.00</u>
<b>Long Term Liabilities</b>		
	Deferred Advertising Revenue - S	15,500.00
<b>Total Liabilities</b>		<u>15,500.00</u>
<b>Equity</b>		
	Opening Balances-General	(6,019.45)
	Net Income	12,069.66
<b>Total Equity</b>		<u>6,050.21</u>
<b>Total Liabilities &amp; Equity</b>		<u><u>\$ 21,550.21</u></u>

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Patterson Mill Athletic Boosters  
Profit and Loss  
Tuesday January 12, 2010

	Since last report 12/16/09-1/12/10	Year to date 7/1/09-1/12/10	Budget 2009-2010
<b>Community Relations</b>			
Sponsorships	0.00	5,775.00	4,875.00
Program Book Sales	0.00	871.00	1,000.00
Program Book Good Luck Ads	110.00	685.00	800.00
Program Book Printing	0.00	(1,798.50)	(3,400.00)
Community Relations Other	(634.09)	(1,655.34)	(2,500.00)
Website Maintenance	0.00	0.00	(165.00)
<b>Net Community Relations</b>	<b>(524.09)</b>	<b>3,877.16</b>	<b>610.00</b>
<b>Concessions</b>			
Concessions - Winter sales	282.13	1,267.38	
Concessions - Winter supplies	(251.75)	(813.85)	
<b>Net Concessions</b>	<b>30.38</b>	<b>7,695.91</b>	<b>9,000.00</b>
<b>Merchandising</b>			
Merchandise Sales	509.00	12,911.50	
Merchandise Cost of Goods Sold	0.00	(9,230.85)	
<b>Net Merchandising</b>	<b>509.00</b>	<b>3,680.65</b>	<b>3,000.00</b>
<b>Membership</b>			
Membership - Annual Dues	(55.00)	6,710.00	8,415.00
Membership Incentives Cost	0.00	(2,704.80)	(1,415.00)
Membership-Other	0.00	0.00	
<b>Net Membership</b>	<b>(55.00)</b>	<b>4,005.20</b>	<b>7,000.00</b>
<b>Fundraising</b>			
Bull Roast tickets sold		0.00	
Bull Roast Facility Rental		(1,500.00)	
Bull Roast Advertising	(13.85)	(13.85)	
DJ	0.00	0.00	
<b>Net Fundraising</b>	<b>(13.85)</b>	<b>(1,513.85)</b>	<b>12,000.00</b>
<b>Administrative</b>			
Insurance, General	0.00	(500.00)	
Office Supplies, General	0.00	(82.44)	
Postage	(1.22)	(1.22)	
Website Maintenance	(107.40)	(107.40)	
Interest Income	26.76	83.43	
<b>Net Administrative</b>	<b>(81.86)</b>	<b>(607.63)</b>	<b>(600.00)</b>
<b>Program Support</b>			
Scholarships	0.00	0.00	(1,000.00)
Team Support	(796.43)	(2,196.78)	(2,500.00)
Team Purchases	0.00	(2,871.00)	(15,000.00)
<b>Net Program Support</b>	<b>(796.43)</b>	<b>(5,067.78)</b>	<b>(18,500.00)</b>
<b>Net Income (Loss)</b>	<b>(931.85)</b>	<b>12,069.66</b>	<b>12,510.00</b>

Continued on next page.

**Patterson Mill Athletic Boosters**  
**Cash Flow Projection**

**Tuesday January 12, 2010**

<b>Unrestricted Cash on Hand</b>	<b>8,450.21</b>
<b>less: current liabilities</b>	<b>0.00</b>
<b>less additional approved expenses:</b>	
<b>estimate for field maintenance</b>	<b>1,500.00</b>
<b>concessions equipment</b>	<b>500.00</b>
<b>plaque for individual</b>	
<b>recognition</b>	<b>150.00</b>
	<hr/>
<b>Balance</b>	<b><u>6,300.21</u></b>

## Attachment 2

### **Patterson Mill High School Athletic Boosters 2009-2010 Scholarship**

This scholarship is to be used by a graduating, class of 2010, high school senior who will begin studies at an accredited post-secondary institution or educational training program in the fall of 2010. The student must have participated for at least one complete season as an athlete or manager of a Patterson Mill High School varsity team and must have been enrolled at Patterson Mill High School for at least four semesters prior to graduation.

Family members of the Patterson Mill Athletic Boosters Scholarship Committee are not eligible to apply for the scholarship.

The Patterson Mill Athletic Boosters Scholarship Committee determines the selection criteria which include all or some of the following: academic achievement, athletic participation, essay, leadership, honors, community service, and work experience. Financial need is not taken into consideration.

The Patterson Mill Athletic Boosters Executive Board determines the number of scholarships to be awarded and the monetary value of each scholarship; submission of an application does not guarantee a scholarship.

Awards are granted without regard to race, gender, ethnicity, religion, or disability.

The committee will be inviting persons from the community to judge the essays. Family members of essay judges are not eligible to apply for the scholarship.

All documents submitted to the Patterson Mill Athletic Boosters Scholarship Committee become its property. Documents will not be released to applicants nor will they be forwarded to other institutions or agencies.

Scholarship awards will be presented at the Patterson Mill High School Senior Awards Assembly.

#### **Eligibility**

The applicant:

1. Is a high school senior, graduating from Patterson Mill High School in 2010.
2. Possesses a cumulative grade point average (GPA) of 3.25 or better (based on a 4.0 scale).
3. Has participated for at least one complete season as an athlete or manager of a Patterson Mill High School varsity team.
4. Will have attended Patterson Mill High School for at least four semesters prior to graduation.
5. Is eligible for participation in school activities at the time of application.
6. Has been accepted at an accredited post-secondary institution or educational training program.
7. The applicant, or the applicant's immediate family, must be a member of the Patterson Mill Athletic Boosters by December 1, 2009.

#### **Limitations**

1. Scholarship funds are to be used within the 2010-2011 academic year.
2. Scholarship funds awarded are to be used for tuition, fees, and books, but may not be used for housing, room or board.
3. Payment of scholarship awards will be made directly to the selected school or educational training program. The recipient *must* provide the Scholarship Committee with the name and address of the school the recipient will attend fall term. If this information is not received by July 31, 2010, the award will be considered unclaimed and will be rolled back into the Patterson Mill Athletic Boosters Scholarship Fund.
4. If the student withdraws from their program of study prior to the funds being exhausted, the remaining funds must be returned to the Patterson Mill Athletic Boosters Scholarship Committee as soon as possible.

Limited copies of the application form will be available through the Patterson Mill High School Counseling Office. However, the application form will be available at the Patterson Mill Athletic Booster website: [www.pmathleticboosters.org](http://www.pmathleticboosters.org)

Inquiries should be directed to the Patterson Mill Athletic Boosters Scholarship Committee Chairperson, Annie Brock at (410) 836-9373 or [annie\\_brock-scholarship@pmathleticboosters.org](mailto:annie_brock-scholarship@pmathleticboosters.org)

Attendee Sign-in Sheet

Sign In 1/14

Barbara Kasecamp

Lindsey Kasecamp

DANIEL FURUKAWA

Lorrie Nutile

Annie Brock

Josh Mason

Miko Schepersman

Ross Chenoweth

Rob