

Patterson Mill HS Athletic Boosters
General Meeting
20 April 2009
Patterson Mill MHS Media Center

1. The meeting was called to order at 7:05 PM by President, Rob Keesling.
2. The minutes from the general meeting held on March 16, 2008 were approved.
3. Treasurer's Report: The current Treasurer's Statement can be found as *Attachment 1* on pages 4-5. It was reported that the scoreboard has been delivered and, barring any objection from HCPS, it should be installed within the next few weeks.
5. Athletic Directors (AD) Report: Jess Smith reported on the Spring Olympic Games to be held in June, sponsored by the Varsity Club. Games will be played between 2-5 PM followed by a dance in the evening. The concession stand will be open during the games and the profits will be shared between the Varsity Club and Athletic Boosters.
6. Committee Updates
 - A. Community Relations: In response to a suggestion, there was a discussion regarding the unveiling of the scoreboard. If timing is right, it could be done during lacrosse playoffs which are to be held at our stadium. If delayed, it could be held during a stadium game in the fall. The sponsors will be invited to attend and publicly thanked for their contributions.
 - B. Merchandise: There has been approximately \$500 in recent sales. The committee is getting ready for the fall sales. Someone suggested that an end-of-year sale be conducted to clear the stock of items that will be discontinued for next year. The committee is considering an increase in prices for some items beginning next school year.
 - C. Concessions: Sue Parks reviewed the recent profits. She asked for volunteers to staff the concession stand during the Relay for Life from 6 PM on May 15 until 8 AM on May 16. Two hour shifts are scheduled from 5:30 – 11 PM Friday and again 6 – 8 AM on Saturday. Please let Sue know if you would like to volunteer.
 - D. Membership: Karen Hilton reported that the incentive inventory is decreasing and they will be re-ordering the items that will be used again next year for the membership packages.
 - E. Fundraising: Rob reported for Deena on the outcome of the Bull Roast. He congratulated Deena, Laurie Nutile and their committee on a job well

done. The caterers were complimented on their organization of the event from their side. Several attendees offered suggestions for future events.

- a. Have more sports memorabilia in the auction as those items appeared to bring in the higher bids.
- b. Since the betting wheels were quite popular, consider offering more of those.
- c. The next Bull Roast is tentatively scheduled for March 20, 2010.
- d. Perhaps move the silent auction tables to another location in the building for more room.
- e. Consider larger venues for future events.

7. Funding Requests: A request was made and approved to purchase a new upright refrigerator and a small chest freezer for the concession stand. These items replace those that were loaned to us by Bel Air HS. The estimated total cost is \$750.00. The cheerleading coach was in attendance and reviewed what the squad accomplished this year. She also requested support for the purchase of 24 uniforms for next year. They will have 2 complete squads but only have uniforms for 1 squad. She would like to hand off the present varsity uniforms to the JV squad and use the new uniforms for varsity. The estimated delivery time is 12-14 weeks and the estimated cost is \$4,000.00. The coach will submit the formal request to be discussed and decided at the next general meeting. Shifflet and Horn is the intended supplier.

8. Election of Officers for 2009-2010. Ross Chenowith reported that a nominating form has been placed on the website. The elections will take place at the general membership meeting on Monday, May 18, 2009

9. Open Discussion: Several topics were introduced and discussed as follows.

- If the Boosters will be awarding scholarships to graduating seniors next year, we need to earmark those funds.
- It would be helpful if we knew what the AD's approximate budget was for next year in order to plan for funding requests that might be submitted to us.
- Someone asked if we would be allowed to host tournaments for extreme sports, such as ultimate Frizbee® or dodgeball.
- A suggestion was made for the AD office to mail colleges within a given distance of the school that PMHS exists and will be graduating its first class next year. Include sports schedules so any scouts could be aware when potential college athletes would be playing.
- Is there a program for care of all the fields?
- At a recent PTSA meeting, someone spoke regarding the student injuries that occurred due to the poor conditions on some of the fields. Neighbors in Bright Oaks gave input regarding some broken windows and the poor walkway conditions from their community as well as from Acton Way. Several fields should be re-graded and new fencing should be installed. A

representative from HCPS was in attendance and heard these issues. The boosters members were encouraged to write letters to HCPS that the solutions to these issues have not been acceptable. Rob will write a letter on behalf of the boosters as a whole. A suggestion was made for the letter to be individually signed by members and then submitted. This could have a greater impact than 1 letter on behalf of the boosters organization.

- Could we use the scoreboard unveiling as a venue to solicit public concern regarding the facilities issues, since the community also uses the same facilities?
- In response to a comment regarding insufficient communication between coaches, parents, and student athletes, someone suggested writing a standing guideline addressing the expectation for coaches to attend at least 2 boosters meetings each school year. A coach in attendance suggested that we combine the seasonal sports nights with general membership meetings to possibly increase participation among all parties.
- Someone suggested that we publish a list of items that the organization has funded each year to make the community aware of our responsiveness to funding requests.
- The attending cheerleading coach suggested a possible fundraising event regarding name plates on stadium seats for a certain level of donations.
- Another coach asked if we planned to conduct a major fundraiser in the fall.
- Rob thanked the cheerleading coach for her attendance.

The next meeting of the board is scheduled for Tuesday, May 12, 2009 at 7 PM in the PMMHS Media Center.

The next general membership meeting is scheduled for Monday, May 18, 2009 at 7 PM in the PMMHS Media Center.

There being no further discussion, the meeting was adjourned at 8:40 PM.

Respectfully submitted by Barbara Kasecamp, Secretary

Attachment 1

Patterson Mill Athletic Boosters
Profit and Loss

Tuesday, April 14, 2009

		Since last report	Year to date
		3/11/09-4/14/09	7/1/08-4/14/09
Community Relations			
	Sponsorships	\$0.00	\$ 26,020.00
	Program Book Sales	45.00	780.00
	Program Book Good Luck Ads	0.00	635.00
	Program Book Printing	(105.00)	(2,270.00)
	Community Relations Other	(8.33)	(2,745.78)
	Website Maintenance	0.00	(107.40)
	Net Community Relations	<u>(68.33)</u>	<u>22,311.82</u>
Concessions			
	Concessions - Fall, net	0.00	5,189.13
	Concessions - Winter, net	0.00	1,698.31
	Spring Sales	1,850.68	1,850.68
	Spring Supplies	(1,133.55)	(1,546.97)
	Cash over/short	0.00	(2.06)
	Net Concessions	<u>717.13</u>	<u>7,189.09</u>
Merchandising			
	Merchandise Sales	0.00	18,528.50
	Merchandise Cost of Goods Sold	0.00	(16,184.10)
	Net Merchandising	<u>0.00</u>	<u>2,344.40</u>
Membership			
	Membership - Annual Dues	125.00	7,255.00
	Membership Incentives Cost	0.00	(1,078.80)
	Membership-Other	0.00	(45.20)
	Net Membership	<u>125.00</u>	<u>6,131.00</u>
Fundraising			
	Bull Roast tickets sold	7,175.00	13,770.00
	Donations in lieu of tickets	130.00	130.00
	Money Wheel	503.00	503.00
	Silent Auction	3,782.73	3,782.73
	Liquor Wheel	914.87	914.87
	SWA Raffle	790.00	790.00
	Number Pull	720.00	720.00
	Bull Roast Facility Rental	(7,032.90)	(8,532.90)
	Bull Roast Advertising	(11.99)	(135.42)
	Prizes	(77.05)	(77.05)
	Decorations	(56.92)	(56.92)
	DJ	(300.00)	(400.00)
	Net Fundraising	<u>6,536.74</u>	<u>11,408.31</u>
Administrative			
	Insurance, General	0.00	(500.00)
	Interest Income	0.00	1.23
	Net Administrative	<u>0.00</u>	<u>(498.77)</u>
Program Support			
	Scoreboard	0.00	(58,726.20)
	Public Relations (Husky Costume)	0.00	(762.93)
	Team Purchases	0.00	(2,997.31)
	Net Program Support	<u>0.00</u>	<u>(62,486.44)</u>
	Net Income (Loss)	<u>\$ 7,310.54</u>	<u>\$ (13,600.59)</u>

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Patterson Mill Athletic Boosters
Balance Sheet

Tuesday, April 14, 2009

		As of 4/14/09
Assets		
Cash		\$ 47,191.40
Other Assets		
	Concessions Equipment	544.84
Total Assets		<u>47,736.24</u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
	Accounts Payable - Scoreboard	18,726.20
	Scoreboard loan ERC	10,000.00
Total Current Liabilities		<u>28,726.20</u>
Long Term Liabilities		
	Deferred Advertising Revenue - Scoreboard	15,500.00
Total Liabilities		<u>44,226.20</u>
Equity		
	Opening Balances-General	17,110.43
	Net Income	(13,600.39)
Total Equity		<u>3,510.04</u>
Total Liabilities & Equity		<u>\$ 47,736.24</u>

Patterson Mill Athletic Boosters
Cash Flow Projection

Tuesday, April 14, 2009

Cash on Hand	47,191.40
less: current liabilities	28,726.20
less additional expenses:	
electrical for scoreboard	7,870.00
membership purchases	1,415.00
concessions equipment	<u>750.00</u>
Balance	<u>8,430.20</u>