

Patterson Mill HS Athletic Boosters
General Meeting
14 May, 2007
Ring Factory Elementary School

The meeting was called to order at 7:10PM by President, Rob Keesling.

1. Rob welcomed everyone in attendance and introduced the Executive Board. The minutes of the last general meeting were approved as distributed. Minutes of future meetings will be distributed by email for review and approved or modified at the next general meeting.
2. Wayne Thiebault had the following school updates.
 - a. He introduced the recently-hired Athletic Director, Ms. Jessica Smith. In addition to her duties as AD, she will be teaching and coaching soccer and lacrosse. She is also studying for a master's degree in Athletic Administration.
 - b. PMHS will be in a pilot program, having the stadium field with a composite makeup of natural grass with crumb rubber filled plugs taken out of the sod. This allows surface water to drain more quickly, channeling the water to the roots of the grass which stimulates natural growth. The advantages of this type of field include:
 - Less maintenance time and cost
 - More hygienic than full artificial turf
 - Cooler surface temperature
 - Less expensive initial cost.
 - c. PMHS is still in need of coaches for wrestling and boys' volleyball.
 - d. The gymnasium floor is being installed at the present time. That is 10,000 square feet of maple hard wood.
3. Sue Parks reported on her research involving the LLC option for the organization. The attorney she consulted estimated the cost to be approximately \$500 for fees to the state and the attorney and an additional \$500 to file for non-profit status. There was a proposal to table this decision until we had the finances to address it. Until that time, Wayne verified that we could be considered under the umbrella of the school in order to accept tax-deductible donations.
4. Nancy Golzcewski gave the treasurer's report. She is communicating with several area banks in order to make an informed decision regarding the most advantageous and convenient bank with which to do business. Those banks include 1st Mariner, Susquehanna, HARCO FCU, APG FCU. Wayne suggested considering M&T, which the school uses. The decision on this issue was deferred until the June meeting.
5. The draft by-laws were reviewed. The suggested changes were inserted and the draft minutes were approved.
6. Standing committees and their purposes were reviewed. They were as follows.

- a. Concessions: What do we have and what do we need? Where/how will we get what we need? When and where will we sell? Who will sell?
 - b. Community Relations: Strategize how to develop relationships “outside the walls” of the high school. Need support and resources of local business community, students whose families own or run businesses, “future huskies” from the feeder schools and feeder recreation programs (Bel Air and Emmorton).
 - c. Fundraising: Develop programs to raise funds outside of normal club operations (i.e. membership, concessions, and merchandise). Coordinate with other school organizations to avoid duplication of effort, ideas, and resources.
 - d. Membership: Establish criteria for memberships and develop membership plans. Establish their associated costs and incentives. Develop strategies to promote membership.
 - e. Merchandizing: Establish lines of merchandise to sell, ensuring that boundaries with other school organizations are not crossed. Develop marketing strategies within the school, at outside events, and on-line usefulness.
7. Open Discussion
- a. An attendee who works at Home Depot has volunteered to gather estimates on building a concession stand.
 - b. In response to a question, Wayne said that the money received through the sale of PE uniforms goes to the school.
 - c. A suggestion was offered to coordinate with Music Boosters and PTSA regarding initial efforts to reach the community and market products for sale.
 - d. Wayne mentioned that there is a degree of urgency for action by the Membership and Merchandizing Committees in order to have strategies and items ready for the Open Houses scheduled for the following dates:
 - 31 July 6-9PM
 - 2 August 9AM-12Noon
 - 7 August 6-9PM
 - 8 August 9AM-12 Noon
 - 9 August 6-9PM
 - e. Sue Parks has compiled a list of volunteers for some of the committees. These include
 - Community Relations: Christi Campo (will coordinate)
 - Concessions: Sue Parks (will coordinate), Valerie and John Berger, Rick Angelini, Nancy Evans, Brenda Moore, Sharon Smith, Telisa Daniels, Deb Delinski
 - Fundraising: Erica Givens-Hall (will coordinate)
 - Membership: Karen Hilton and Sherry Hurley (will both coordinate), Erica Givens-Hall, Lee Ann Puleo, Sue Parks

- Merchandising: Kim Shiflett and Brenda Moore (will both coordinate), Erica Givens-Hall, Karen Hilton, Valerie and John Berger, Patti Norton, Rick Angelini, Sharon Smith

8. The next general meeting has been scheduled for 18 June 7PM in the cafeteria at Ring Factory Elementary School.

There being no further business, the meeting was adjourned at 8:20PM

Respectfully submitted by Barbara Kasecamp, Secretary.