

**PMHS ATHLETIC BOOSTERS
GENERAL MEMBERSHIP MEETING
MINUTES: 13 June 2016**

CALL TO ORDER: The meeting was called to Order at 7:05 by Todd Williams.

ATTENDEES: Jason Bellamy, Bill Benson, Todd Williams, Christi Campo, Debra McCollum, Dave Beck, Charlie Tangires, Marianna Eberle, Sharon Smith, John Campo. Patty Egan, Eric and Wendy Nowakowski, Shannon Swinscoe, Shannon Sweaney, Steve Lurz, Nancy Golczewski, Kathy Beck and Michele Barco.

Introduced Katie Lamberti and Brandan Bandy as the new student representatives to PMAB – welcome.

REVIEW OF MINUTES: The minutes from the May 2016 meetings were reviewed and approved.

FINANCE REPORT: Deb McCollum presented the Financial Report. In June 2016, the Boosters deposited \$890 and spent \$1526. There is \$41,533 unrestricted cash and \$25,533 in unappropriated funds. There was a discussion for the new Fall Fundraiser; net income from membership and community relations has dropped over the last two years, projected shortfall next year of about \$4000, looking for new ideas.

The Executive Board will produce a budget for approval at the fall meeting and plan to meet individually with committee chairs prior to planning activities for the year. The following expenditures were approved at the meeting:

- Merchandise – \$4000 for stock for August sales' events
- Membership – \$3000 for new incentives for 2016-2017

ATHLETIC DIRECTOR UPDATE:

- Spring Season was great. There were several teams and individuals who achieved great success in Division and State playoffs.
- Fall sports will start their practices 10 August 2016 and Concussion testing will be 8 August 2016. Physical forms have changed slightly to allow for insurance coverages that pay for one physical per year. The forms are in the folder and the folders are available for pickup with Coach Jason. BGE bills will not be required as part of the eligibility paperwork for sports next year but this does not change the residency requirement. JV Football will go back to playing on Thursdays next year.
- The Captain's Clinic – 123 students attended the Captain's Clinic and it was very well received. Several alumni came to speak along with Ravens' players. There will be five PMHS students attending a leadership conference in August.
- Thank you to Katie and Brendan for agreeing to be student representatives.
- Banners and plaques are in the process of being updated with the spring results.
- The Board of Educations is currently working on closing a budget shortfall for next year and two proposal affect sports. One is to increase the pay to play fee to

\$100/sport/player with a cap of \$200/year. The second is to close the three middle school pools and eliminate swimming as a sport. More to come.

COMMITTEE UPDATES:

Community Relations:

- They recently received two - \$1000 sponsor commitments.

Merchandising:

- Pup Camp/Husky Fest/Back to School nights are all in August. Sharon has done inventory and is working with Shiflett on new items for next year. She will need to order at least three weeks before these events.
- Eric and Wendy Nowakowski introduced themselves as representing Custom Design Threads and indicated they are interested in working with PMAB on merchandising.

Concessions:

- The inventory is done and most of what is left will keep until the fall season. Todd suggested we contact the Health Department to come out soon to tour the facilities to give us feedback on what needs to be done to stay compliant so we can work on it over the summer.

Membership:

- They need to review the final income numbers from last year and look at incentives to see if we can increase the profit margins. Marianne also asked Deb to pull invoices from earlier years to help her identify vendors that she can approach for ordering some of the incentive items. Membership is looking for at least one, preferably two people to step up to chair the committee next year.

Scholarship:

- We would like to keep six scholarships in the budget for next year.

Team Liaisons:

- Kathy asked for an opportunity to speak at the fall team meeting to try to get parents more involved in working with the Boosters.

Program Book/Webmaster:

- The minutes are up-to-date and he will update the committee chair information. He fixed the email forwarding from the website. The Program Books will be delivered over the summer.
- A question came up about offering the option to pay for a membership and/or merchandise online. In the past we have had online payment options for merchandise that were redirected to Shiflett and Horn, who then returned the money to us. John and Christi Campo will look into other merchant service account options.

BUSINESS FOR DISCUSSION:

Booster Board Meeting:

- A representative of the Bel Air Community Foundations came out to tour the facilities and he was very interested in continuing to partner with us on future projects. Todd will work on scheduling another tour so more members of the Foundation can see what we did with their grant money and to give us an opportunity to meet more of them. We need to identify a spot to put a “Thank you” plaque for them (back of dugouts?).
- 2017’s 5K race planning committee – Christi met with Shari Betz to start discussion of a 5K race. Shari and Al Dethlefsen subsequently met with Charm City Run. No further information available at this time.
- Galaxy pro software upgrade – The system will be updated 27 June 2016 and Tammy can then install the new sponsor loop after that.
- The Fall General Sports’ meeting is 22 August 2016 and the Fall Team pictures are 25 August 2016 (the first day of school).
- The Turf field is still slated for 2018 with the final decision being made when the capital budget for that year is finished. Jason is not sure of the timing.
- A request/discussion to have a general sport calendar that would include all the individual team fundraisers along with Booster fundraisers that could be distributed to parents. It could also be used as a tool for monitoring fundraiser to ensure they don’t conflict.
- A discussion of the general process by which projects are approved was held, along with several comments that the ending available cash balance seems high (\$25,000). A need for a new capital project was discussed.
- Fundraising – We have committed to three Ravens’ games – one to fully staff and two at half-staff. We will need a total of 88 volunteers. There is no update on the Drive opportunity. Bingo still needs a committee chairman. There was a suggestion of having a yard sale as a new fall fundraiser. We will need to research dates, use of facilities options and table rental costs.
- Approved Expenditures
 - Merchandise – \$4000

Membership – \$3000

Upcoming Events:

Pup Camp – 9 August 2016

First day of sports tryouts – 10 August 2016

Next Executive Board Meeting – 8 August 2016

Next General Membership Meeting – 15 August 2016

Meeting adjourned at 8:30 p.m.

Minutes submitted by Christi Campo, Vice President for Sue Uebersax