

Patterson Mill HS Athletic Boosters
General Meeting
16 July, 2007
Ring Factory Elementary School

1. The meeting was called to order at 7:10PM by President, Rob Keesling.
2. The minutes from the general meeting on June 18 2007 were approved without correction. The minutes from the May general meeting will be reviewed at the next general meeting in August.
3. School Update: Jess Smith reported that the school occupancy date is uncertain at this time due to several issues relating to readiness. The open houses have been rescheduled to the following tentative dates: August 3 and 4 for staff only; August 7, 9, 11, 13, and 14 for public and students.

Drew Moore reported additional information regarding the changes in the occupancy schedule. The Use and Occupancy permit is held up pending the sufficient completion of construction and finishing projects. Harford County Public Schools (HCPS) appreciates the enthusiasm of the community but has requested patience while the project is being completed. Rob assured Drew (as representative of HCPS senior staff) that we will abide by their request. Drew reported that the auditorium will not be completed until October. Classrooms and gymnasium are complete as well as the media center and cafeteria. The later 2 areas are being utilized as staging areas for the completion of other areas of the building.

4. Treasurer's Report: Rob reported for Nancy Golczewski that the account has been opened at APG FCU and our balance is \$5.00. The organization is ready to accept membership fees. In response to a question regarding reimbursement for expenses incurred before a proper budget has been approved, Rob responded that the funds will come from the general fund. There was a suggestion from an attendee that the organization consider obtaining a check/debit card for the use of purchases that could be expedited by having this card, rather than wait for checks to clear or personal reimbursement.

5. Committee Updates

- A. Membership: Karen Hilton reported that membership forms are currently available and distributed some to those in attendance. She invited everyone to join, beginning that night, as she was prepared to accept membership dues. She also reported that there is a committee member who will be maintaining an accurate spreadsheet of membership and their appropriate incentive packages due and received. Karen mentioned that as soon as the dates for the Open Houses have been finalized, she will circulate the volunteer sheets in order to obtain sufficient help at the

information tables for those events. She also requested that a form be drafted for requesting reimbursement for personal expenditures relating to the organization. The treasurer will be asked to develop this form.

- B. Merchandising: Brenda Moore and Kim Shifflet displayed samples of a few new items that are being prepared for sale. These include, but are not limited to, the following: umbrella, PMS t-shirt, madras shorts, solid shorts, several hoodies, water bottle, lanyard, wool caps, baseball style caps, athletic shorts, Under Armour white polo shirt, lounge pants, and sweat pants. All items will be available for sale at the open houses and orders can also be taken at any time. The committee still desires a change in the graphic design of the husky to one that appears to be fiercer. The boy's lacrosse coach, who was in attendance, offered a draft of a graphic that someone had designed for him. This will be considered. Kim Shifflet mentioned that until there was designated storage in the school building, she will store the stock of merchandise in her company's warehouse.
- C. Concessions: Sue Parks reported that menus and vendors have been selected. The indoor concession stand will offer mainly snacks and drinks. The outdoor stand will offer more meal type items, such as pizza from Vocelli's and other items from McDonald's. A recommendation was also made to offer turkey at the same functions at which they would offer pit beef for sale. She has finalized a schedule of team volunteers to staff the stands for specific games. See attachment.
- D. Community Relations: Christi Campo reported on the Fall Sports Kick-Off. A timeline has been developed for the Friday evening Pep Rally. She has arranged for vendors to be available at that family-oriented event. The 5K Husky Musher has been publicized on the HCPS and RASAC websites. However, there are a few issues prohibiting further movement on this event. She is concerned that the grounds will not be able to be used for the event if the school does not obtain the Use and Occupancy Permit by that date. Drew Moore (as HCPS senior staff representative) assured her that the 24 August date will be fine and that she could finalize any plans that she had cautiously pending. HCPS requires insurance for this type of event. Because we are a completely separate organization, we are being asked to carry our own insurance, both a \$1 million base liability and a \$2 million umbrella. Rob Keesling mentioned that he has been in contact with a local agent for Harford General Insurance Co. who assured him that this type of insurance could be purchased very quickly and at a cost of \$500.00 per year for \$1 million of coverage. A motion was made and seconded to purchase this coverage. Motion was approved. Christi has arranged for several generous sponsors, including one to solely cover the cost of the race t shirts. She also introduced the idea to have other options to consider sponsors advertisements, such as a printed program for sports seasons. There is also a need for a portable generator to be

used at the Pep Rally on 24 August for the amplification of band equipment. Contact Drew Moore if available.

6. Club Banner: Rob introduced this idea after it had been discussed at the last Executive Board meeting. Karen Hilton suggested considering a website www.buildabanner.com as seeming to be very reasonable and quick. Other local companies will be contacted to compare prices. There was a discussion regarding local sponsors and their advertisement on posters, team schedules, etc. This will be discussed further after prices and information have been obtained.

7. Club Insurance: See discussion under Community Relations

8. Club Website: There will most likely be a link to Athletic Boosters from the PMHS website. The school website is not available yet so any information that is posted to the temporary school site is under HCPS. The official PMHS website will be released soon, per Drew Moore (as HCPS IT representative).

9. Open House Schedules: Representatives from PMHS Athletic Boosters will be present, particularly Membership, Merchandising, and the 5K Husky Musher. As soon as dates have been confirmed, Jess Smith will contact Rob, who will notify Karen Hilton, who will then solicit volunteers to staff the tables. Drew mentioned that Mr. Thibault could utilize the "Alert Message Phone List" to contact the community, en masse.

10. Open Discussion: Executive Board meetings have been scheduled for the second Tuesday of each month, beginning at 7PM. The committee chairs will be asked to attend at 7:30PM. Hopefully, these meeting will be held in the school building, beginning with the August meeting. The next general meeting is scheduled for 20 August. Location to be determined.

There being no further discussion, the meeting was adjourned at 8:20PM

Respectfully submitted by Barbara Kasecamp, Secretary

Attachment
REVISED LIST OF HOME GAMES FOR CONCESSIONS FOR PMMHS

Thursday, 8/23 at 3:30 p.m. – girls' volleyball	(field hockey)
Friday, 8/31 at 3:30 p.m. – girls' soccer	(Music Boosters)
Thursday, 9/6 at 3:30 p.m. – girls' soccer	(girls' volleyball)
*** note this conflicts with 4:00 BAHS JV football game I have playing at PMMHS	
Friday, 9/14 at 3:30 p.m. –girls' volleyball	(golf)
at 5:00 p.m. – football	(soccer – boys and girls)
Tuesday, 9/18 at 3:30 p.m. – girls' soccer	(football)
at 3:30 p.m. – boys' volleyball	(cross country)
Monday, 9/24 at 3:30 p.m. – girls' soccer	(cheerleading)
Tuesday, 9/25 at 3:30 p.m. – girls' volleyball (boys' volleyball)	
Thursday, 9/27 at 3:30 p.m. – boys' volleyball	(field hockey)
***note boys' soccer also plays at 3:30 but cannot play in the stadium due to football	
Thursday, 9/27 at 4:00 p.m. – football	(cross country)
Monday, 10/1 at 3:30 p.m. – girls' soccer	(football)
At 3:30 p.m. boys' volleyball	(boys' soccer)
Tuesday, 10/2 at 3:30 p.m. – girls' volleyball (cheerleading)	
Wednesday, 10/3 – cross country meet	(golf)
Thursday, 10/4 at 3:30 p.m. – boys' soccer	(girls' soccer)
At 3:30 p.m. – girls' volleyball	(boys' volleyball)
Monday, 10/8 at 3:30 p.m. – boys' volleyball	(girls' volleyball)
Tuesday, 10/9 at 4:00 p.m. – boys' soccer	(boys' volleyball)
Wednesday, 10/10 at 4:00 p.m. – girls' soccer	(football)
Thursday, 10/11 at 4:00 p.m. – football	(Music Boosters)
At 3:30 p.m. – girls' volleyball	(girls' soccer)
Monday, 10/15 at 3:30 p.m. – boys' soccer	(football)
At 3:30 p.m. – boys' volleyball	(girls' volleyball)
Tuesday, 10/16 at 3:30 p.m. – girls' volleyball	(cheerleading)
Wednesday, 10/17 at 5:00 p.m. – girls' soccer	(field hockey)
At 3:30 p.m. – boys' volleyball	(golf)
Monday, 10/22 at 4:00 p.m. – boys' soccer	(cross country)
Tuesday, 10/23 at 3:30 p.m. – girls' volleyball	(Music Boosters)
Thursday, 10/25 at 4:00 p.m. – football	(boys' soccer)
Thursday, 11/8 at 4:00 p.m. – football	(Music Boosters)

Cheerleading: 9/24 @ 3:30 (S), 10/2 @ 3:30 (I), 10/16 @ 3:30 (I)

Cross Country: 9/18 @ 3:30 (I), 9/27 @ 4:00 (S), 10/22 @ 4:00 (S)

Field Hockey: **8/23 @ 3:30 (I), 9/27 @ 3:30 (I), 10/17 @ 5:00 (S)**

Football: 9/18 @ 3:30 (S), 10/1 @ 3:30 (S), 10/10 @ 4:00 (S), 10/15 @ 3:30(S)

Golf: 9/14 @ 3:30 (I), 10/3, 10/17 @ 3:30 (I)

Music Boosters: 8/31 @ 3:30 (S), 10/11 @ 4:00 (S), 10/23 @ 3:30 (I), 11/8 @ 4:00 (S)

Soccer-Boys': 9/14 @ 5:00 (S), 10/1 @ 3:30 (I), 10/25 @ 4:00 (S)

Soccer-Girls': 9/14 @ 5:00 (S), 10/4 @ 3:30 (S), 10/11 @ 3:30 (I)

Volleyball-Boys': 9/25 @ 3:30 (I), 10/4 @ 3:30 (I), 10/9 @ 4:00 (S)

Volleyball-Girls': 9/6 @ 3:30 (S), 10/8 @ 3:30 (I), 10/15 @ 3:30 (I)

KEY: I = indoor concession stand S = stadium or outdoor concession stand