

Patterson Mill HS Athletic Boosters
General Meeting
17 August 2009
Patterson Mill MHS Media Center

1. The meeting was called to order at 7:05 PM by President, Rob Keesling.
2. The minutes from the general meeting held on 15 June, 2009 were approved.
3. Financial Report (See *Attachment 1* on pages 4-5.)
4. Athletic Director Updates: Jason Bellamy began his report by thanking 2 coaches and 2 student athletes who were in attendance.
 - A. Fall teams selections are almost complete. Some roster cuts may be needed due to the number of students trying out.
 - B. Field treatments are ongoing.
 - a. The stadium field will not be used for scrimmage games this fall to give the grass more time to recover. Those games will be played on the practice fields.
 - b. Work on the baseball diamond is ongoing and should be completed for the spring season.
 - c. In response to a question, Jason said that all HCPS schools had their budgets cut regarding field maintenance.
 - C. Fall parent sports night will be held on September 2 at 7PM in the auditorium. In addition to the regular agenda, invited speakers from Stevenson College (and possibly Towson University) will address the attendees regarding what to expect when playing sports in college.
 - D. One of the attendees thanked Jason for being present on campus during the first day of fall tryouts on Saturday, August 15.
5. Committee Updates
 - A. Merchandise: Rob mentioned that the committee has placed a small order for new items and can fill additional orders if received.
 - B. Concessions: Rob reported for Sue that we will need to purchase the following items to replace the ones returned to BAHS: cheese pump, food warmer, and several tables.
 - C. Volunteers are needed to staff the Boosters tables for all the September special events: back-to-school nights, open houses, Husky Fest. Please contact Karen Hilton to schedule any available times.
 - D. Membership: Karen Hilton and Lori Nutile are co-chairs this year. See *Attachment 2*, page 6 for a copy of the membership form. Karen requested that copies of the membership form be stocked in the concession stand. She will script an announcement for the PA announcer to use regarding membership. Forms for faculty memberships have been placed in their mailboxes in the school office.
 - E. Fundraising: Rob reported on the following issues.

- a. The next bull roast has been scheduled for Saturday, March 27, 2010 at Jarrettsville Gardens
- b. The previously discussed fall function at The Arena Club was cancelled due to timing issues but all ideas for future events are welcome. Please forward to any board member.
- c. When Rob addresses the parents at the fall sports night, he will send a strong message to them regarding why their membership is important. In other school districts within the state, athletes are required to pay to play their sports; the number of games has been reduced for JV teams in order to save money for bus rentals; athletes are required to rent their uniforms instead of giving them free to use for each season; funds have been reduced or eliminated for field maintenance.

6. Scholarship Committee: Two scholarships will be awarded to a male and female senior student athlete who will be attending college in 2010. A process for determining the recipients is under development. Vickie Manning has volunteered to chair. Someone suggested that a group of our sponsors be convened to determine the recipients.

7. Upcoming Events

- A. The Husky Musher has been cancelled due to time and volunteer conflicts
- B. Scoreboard training: Jason scheduled a training session with a representative from Daktronics and requested each team to send 1 or 2 volunteers to this training. The scoreboard operator will not be the same as the PA announcer for the same game.
- C. Scoreboard Lighting: The official first lighting is scheduled to take place before the first home football game, Friday, September 4. Our major sponsors, board members, Daktronics representative, and other dignitaries will be introduced prior to the kickoff. It was decided that there will be a hospitality function in the Community Room from 6-6:30 PM. At 6:30, everyone will move to the field for introductions and thanks and the scoreboard will be lighted.

9. Open Discussion

- A. Jason reported that the 2 banners designating 2008 regional championships (girls' lacrosse and field hockey) will be hung in the gymnasium when received. The costs of the banners will be funded by either the Athletic Director's budget or the Boosters budget.
- B. Draft schedule for uniform replacement (See *Attachment 3*, page 7.) Jason explained that the schedule was derived with the following considerations: need, use, male/female, expense, and others. The dates in the schedule denote the season in which the orders will be placed. He estimates the cost to be \$12,000 - \$15,000 per year. Coaches were consulted and were in agreement. There was some

discussion regarding coaches' suggestions regarding separate fundraising if they wanted to supplement for additional purchases. An attendee suggested that Jason research purchasing reconditioned uniforms, specifically football and baseball pants. In response to a question, Jason mentioned that his AD's budget is meant to cover equipment, tournament entry fees, other miscellaneous fees, etc. As a result of the discussion, this schedule of replacements was approved as a framework, dependant on, among other things, available funds.

- C. Jason spoke on the training that coaches receive regarding care of athletes and injury prevention. This course is required for each coach in the state of Maryland. Jason has only 1 new coach who has not taken the course yet but has been scheduled. He mentioned that there are 5 AEDs (automatic external defibrillators) at PMMHS and the teams share use of these. Each of the coaches is taught how to use the AED as well as CPR, as parts of this course.
- D. Jason mentioned that the athletic trainer is on campus every Monday and Wednesday 2:30 – 5PM.
- E. Jason explained that the training room is fully equipped. The whirlpool is the only piece of equipment that is not used, due to its frequent misuse and cleanliness issues. In addition, a trainer is required to be present when the whirlpool is in use and that is not possible.

The next meeting of the Executive Board is scheduled for Tuesday, September 15, 2009 at 7PM in the media center. The next General Membership meeting is scheduled for Monday, September 21, 2009 at 7PM in the media center.

Respectfully submitted,
Barbara Kasecamp, Secretary

Attachment 1

Patterson Mill Athletic Boosters
Balance Sheet

Tuesday June 30, 2009

		As of 6/30/09
Assets		
Cash		
	Unrestricted	\$ 6,464.17
Other Assets		
	Restricted Cash - Scholarships	1,000.00
	Restricted Cash - Scoreboard	2,000.00
	Concessions Equipment	1,350.42
Total Assets		<u><u>10,814.59</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
	Total Current Liabilities	<u>0.00</u>
Long Term Liabilities		
	Deferred Advertising Revenue - Scoreboard	15,500.00
Total Liabilities		<u>15,500.00</u>
Equity		
	Opening Balances-General	17,110.43
	Net Income	(21,795.84)
Total Equity		<u>(4,685.41)</u>
Total Liabilities & Equity		<u><u>\$ 10,814.59</u></u>

Patterson Mill Athletic Boosters
Cash Flow Projection

Tuesday June 30, 2009

Unrestricted Cash on Hand	6,464.17
less: current liabilities	0.00
less additional expenses:	
membership purchases	2,500.00
cheerleading uniforms	1,600.00
software	65.00
	<u>4,165.00</u>
Balance	<u><u>2,299.17</u></u>

~ 1,800

Continued on next page.

Patterson Mill Athletic Boosters

Profit and Loss

Tuesday June 30,2009

	Since last report 6/9/09-6/30/09	Year to date 7/1/08-6/30/09	Budget 2010-2011
Community Relations			
Sponsorships	\$ -	26,520.00	4,875.00
Program Book Sales	0.00	1,160.00	1,000.00
Program Book Good Luck Ads	0.00	855.00	800.00
Program Book Printing	0.00	(3,420.00)	(3,400.00)
Community Relations Other	0.00	(2,761.67)	(2,500.00)
Website Maintenance	0.00	(107.40)	(165.00)
Net Community Relations	0.00	22,245.93	610.00
Concessions			
Concessions - Fall, net	0.00	5,189.13	
Concessions - Winter, net	0.00	1,698.31	
Spring Sales	16.75	5,257.67	
Spring Supplies	(81.80)	(3,144.72)	
Split with Football program	0.00	(295.00)	
Split with Relay for Life	0.00	(120.00)	
Cash over/short	0.00	(2.06)	
Net Concessions	(65.05)	8,583.33	9,000.00
Merchandising			
Merchandise Sales	10.00	19,004.50	
Merchandise Cost of Goods Sold	0.00	(16,184.10)	
Net Merchandising	10.00	2,820.40	3,000.00
Membership			
Membership - Annual Dues	0.00	7,325.00	8,415.00
Membership Incentives Cost	0.00	(1,078.80)	(1,415.00)
Membership-Other	0.00	(45.20)	
Net Membership	0.00	6,201.00	7,000.00
Fundraising			
Bull Roast tickets sold	0.00	13,770.00	
Donations in lieu of tickets	0.00	130.00	
Money Wheel	0.00	503.00	
Silent Auction	0.00	3,782.73	
Liquor Wheel	0.00	914.87	
SWA Raffle	0.00	790.00	
Number Pull	0.00	720.00	
Bull Roast Facility Rental	0.00	(8,532.90)	
Bull Roast Advertising	0.00	(135.42)	
Prizes	0.00	(77.05)	
Decorations	0.00	(140.88)	
DJ	0.00	(400.00)	
Net Fundraising	0.00	11,324.35	12,000.00
Administrative			
Insurance, General	0.00	(500.00)	
Bank Charges	100.00	(207.57)	
Interest Income	0.00	124.98	
Net Administrative	100.00	(582.61)	(600.00)
Program Support			
Scoreboard	(5,320.00)	(67,048.12)	
Public Relations (Husky Costume)	0.00	(362.93)	-
Team Support	(1,182.08)	(1,981.88)	(2,500.00)
Team Purchases	0.00	(2,997.31)	(15,000.00)
Net Program Support	(6,502.08)	(72,388.24)	(17,500.00)
Net Income (Loss)	\$ (6,457.13)	\$ (21,795.84)	13,510.00

Attachment 2

PATTERSON MILL ATHLETIC BOOSTERS
Planning For The Future
MEMBERSHIP APPLICATION

Our Primary Goals For 2009/2010

- 1) **Raise funds for uniform/equipment replacement.** Most uniforms are replaced on a 3 year rotation. This is already year 3! The school budget alone cannot afford to replace them - so the BOOSTERS will step up and supplement the school budget as needed. We anticipate as much as \$11K will be needed/requested for uniform replacement this year alone.
- 2) **Build a scholarship fund for graduating student athletes.** This will be ongoing - beginning this year, and each year thereafter, we hope to award a few selected graduating student athletes with small monetary scholarships to help them with college education expenses. (The scholarship committee is forming now. If you would like to help coordinate/develop criterion for selection, sign up below.)
- 3) **Begin raising funds for 'Phase 2' / digital, scrolling advertising portion of the scoreboard project.** Once erected, this piece/advertising will in itself provide a steady stream of cash flow that we can use towards the needs of Husky Athletics.

Circle Your Membership Level Below:

WHITE \$15
 1 Sport-Specific Husky Athletic Decal

TEAL \$25
 Husky Value Card (1 slice of pizza, 1soda)
 1 Free Game Pass
 Husky License Surround
 Husky Spirit Towel (while supplies last)

SILVER \$50
 Husky Value Card
 1 Free Game Pass
 Husky License Surround
 Choice Of **(CIRCLE ONE)**
 PMHS Umbrella or Stadium Blanket

BLACK \$100
 Husky License Surround
 5 Husky Value Cards, 5 Free Game Passes
 Choice Of **(CIRCLE ONE)**
 Folding Chair, Stadium Seat, Umbrella, or Stadium Blanket

Cash
 Check #

Parent First Name(s) _____ Last Name _____

Street Address _____ City _____ Zip Code _____

Phone _____ Email For Booster News _____ No Email, Please

Student Name(s) _____ Homeroom Teacher & Room # _____

I Am Interested In Helping With:

Membership
 Team Liaison
 Scholarship Committee
 Concessions
 Fundraising
 Community Relations
 Merchandise Sales

I am not interested in joining the Athletic Boosters at this time but would like to receive email about upcoming events, etc

Name/ Email _____

Please make your check or money order payable to: Patterson Mill Athletic Boosters, and return to: Athletic Boosters Mailbox, c/o Patterson Mill High School, 85 Patterson Mill Rd, Bel Air, Md 21015-6241 . You will be contacted for merchandise pickup date. Thank you for your support!
 Check out WWW.PMATHLETICBOOSTERS.ORG for the latest Husky Stats and Events!

Attachment 3

Patterson Mill Athletics

PROPOSED Uniform Replacement Schedule

2010

Spring

Football

Golf (*skip in '10 rotation, players offered option to purchase polo/hat*)

Cheerleading (*skip in '10 rotation, they were purchased spring '09*)

Fall

Wrestling

Winter

Boys Lacrosse

Tennis

2011

Spring

Field Hockey

Girls Volleyball

Boys Volleyball

Fall

Girls Basketball

Winter

Girls Lacrosse

Baseball

2012

Spring

Girls Soccer

Boys Soccer

Cross Country

Fall

Boys Basketball

Winter

Softball

Track and field

Notes:

-Home and Away game uniforms to be replaced

-Number of uniforms to be ordered determined by Athletic Director with consultation from coach

-For each team, coach and athletic director will submit at least two quotes for PMAB approval.

-Team coaches will pass replaced Varsity uniforms to JV. JV team to then wear best available

-Repeat on continuous 3 year cycle.

Attendee Sign-In Sheet

8-17-09

Please sign in!

Jason Belamy
Christo Camps
JOE PULEO - asst coach
Cathy Laffeur
DANIEL FOREMAN
DARA JAMES
Lindsey Kasecamp
KAREN RIXHAM
SARAH RIXHAM
Ross Chenoweth
Vicki Manning
JOE LAFLEUR
Karen Hiltz
Jay Kuhn
Lorrie Nutile
ROBIN GATES
Elaine Welch